

ORGANIZATION OF HUMAN RESOURCE MANAGEMENT SERVICES

Administrative Rule Section 4-07 Overview as Related to CSSB's
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The Following Administrative Rules Apply to CSSB's

(* Denotes Partial Chapter Applies to CSSB's

4-07-01	4-07-12*	4-07-21
4-07-02*	4-07-13*	4-07-24
4-07-03	4-07-14	4-07-25
4-07-04	4-07-15	4-07-28
4-07-05	4-07-16	4-07-34
4-07-06	4-07-17	4-07-34.1
4-07-07	4-07-19	4-07-35
4-07-08	4-07-20	4-07-36
4-07-10	4-07-20.1	
4-07-11	4-07-20.2	

The Following Sections/Chapters Do Not Apply to CSSB's

Within 4-07-02 Salary Administration Procedures

- o 4-07-02-03
- o 4-07-02-04
- o 4-07-02-07 through 4-07-02-11
- o 4-07-02-13 through 4-07-02-16
- o 4-07-02-18 through 4-07-02-21

Within 4-07-12 Annual Leave

- o 4-07-12-04 (The first paragraph)
- o 4-07-12-13 (The first paragraph)

Within 4-07-13 Sick Leave

- o 4-07-13-04 (The first paragraph)
- o 4-07-13-12 (The first paragraph)

4-07-18 Service Award Programs (Entire Chapter)

The following Chapters are Repealed or Superseded and no longer apply

- 4-07-09
- 4-07-22
- 4-07-23
- 4-07-26
- 4-07-27
- 4-07-29 through 4-07-33

Administrative Rules Key Code:

Administrative Rules with black wording **do apply** to CSSB's.

Administrative Rules with red wording **do not apply** to CSSB's.

The blue wording in the Scope of each Chapter emphasizes the wording that makes the Administrative Rule apply to CSSB's.

Chapter	Chapter Name
4-07-01	Organization of Human Resource Management Services
4-07-02	Salary Administration Procedures
4-07-03	Classification Plan
4-07-04	Compensation Plan
4-07-05	Recruitment and Selection
4-07-06	Probationary Period
4-07-07	Working Hours and Holidays
4-07-08	Working and Inclement Weather Conditions
4-07-09	Transfers, Annual Leave and Sick Leave Hours
4-07-10	Performance Management
4-07-11	Reduction-in-Force
4-07-12	Annual Leave
4-07-13	Sick Leave
4-07-14	Funeral Leave and Honor Guard Leave
4-07-15	Leave Without Pay
4-07-16	Jury and Witness Leave
4-07-17	Workers' Compensation and Leave
4-07-18	Service Award Programs
4-07-19	Disciplinary Actions
4-07-20	Grievance Procedures
4-07-20.1	Appeals of Employer Actions
4-07-20.2	Appeals of Discrimination or Reprisal
4-07-21	Alternative Dispute Resolution
4-07-22	Merit System Vacancy Announcements
4-07-23	Merit System Agencies and Veterans' Preference Documentation
4-07-24	Merit System Applications and Appeals
4-07-25	Merit System Examinations
4-07-26	Merit System Registers [Repealed]
4-07-27	Merit System Certificates of Eligibles [Repealed]
4-07-28	Merit System Employment Status
4-07-29	Merit System Internal Applicant Review [Repealed]
4-07-30	Merit System Promotions
4-07-31	Merit System Transfers
4-07-32	Merit System Reclassifications [Superseded]
4-07-33	Merit System Reinstatements
4-07-34	Merit System Oversight and Audit Procedures
4-07-34.1	Local County Social Service Merit Systems
4-07-35	Severability
4-07-36	Training and Tuition Reimbursement