

RAMSEY COUNTY WATER RESOURCE DISTRICT
RAMSEY COUNTY COURTHOUSE
524 4TH Ave. NE Ste. 12
Devils Lake ND 58301
701-662-7003 April 2, 2019 7:00 A.M.

The meeting was called to order by Vice Chairman Duaine Ash.

MEMBERS PRESENT: Duaine Ash, Jon Brown, Paul Christenson and Jim Berg

ABSENT: Brian Volk

OTHERS PRESENT: Bruce Gibbens-Board Attorney, Marlene Morse-Office Manager, Jim Olson-AE2S Engineering and Paul Bjornson KLJ Engineering, Kevin Fieldsend-Ramsey County Road Superintend. Jeff Frith-DL Basin

APPROVAL OF MARCH MINUTES: The minutes were reviewed, Christenson moved to approve the minutes, second by Brown. **Motion carried.**

APPROVAL OF MARCH FINANCIALS: The financial report was reviewed, Brown moved to approve the report, second by Christenson. **Motion carried.**

APPROVAL OF MARCH BILLS: The bills reviewed, Brown moved to pay the bills, second by Christenson. **Motion carried.**

			MARCH	2019	
Chairman's Per Diem				Net Income	Check Number
Duaine Ash				\$ 230.87	1197
Jim Berg				\$ 142.21	1198
Jon Brown				\$ 128.30	1199
Paul Christenson					
Brian Volk				\$ 115.44	1200
Payroll					
Marlene Morse-Office Manager				\$ 1,954.92	1201

Other Expenses				
EFTPS				
Payroll Tax			\$ 751.56	1202
Nationwide				
Retirement			\$ 54.00	25115
Office of State Tax				
Quarterly			\$ 60.00	25116
Ramsey County Auditor				
Phone Bill			\$ 78.33	9529
Central Business Systems				
Overage on Ink Quarterly			\$ 20.63	9530
Leevers				
Office			\$ 5.70	9531
Gibbens Law				
Assisting with Manager Job Description			\$ 345.00	9532
Webster 2019 NDAWN				
Annual Maintenance			\$ 500.00	9534
Payroll Professional				
March Bill			\$ 61.40	9535
			Paid on Line	
Visa				
Webroot & Carbonite (back-up)			\$ 168.50	5258
ND Pers				
Retirement			\$ 405.91	995046
Leaf				
Lease on Copier			\$ 134.66	995044
Northern Plains Electric				
Pump-Grand Harbor			\$ 47.30	995045
			March	
			\$ 5,204.73	

OLD BUSINESS:

UPDATE ON THE EDMORE COULEE: Volk met with Fischer Engineering and Van Howett CCWB in Langdon and got an update on the work they have accomplished so far with the surveying. The surveying is done in the computer as a baseline which shows that there is a good slope pretty much the whole way through the coulee, should have no issues with the Government for approval. At this time, he has no timetable on what will get completed this year.

UPDATE ON THE STARKWEATHER COULEE: Volk has heard nothing from anyone, since last fall, we will wait for spring and monitor spots of flow.

APPROVAL OF JOB DISCRIPTION: Berg moved to approve the Office Manager job description, second by Brown, **Motion carried.**

Motion by Brown to pay the vacation time of 95.5 hours to bring everything current as of April 2019. second by Berg. **Motion carried.**

Motion by Brown that vacation capped at 240 hours as of December 31 to coincide with Ramsey County handbook policy. To use or lose by the end of the fiscal year, second by Christenson. **Motion carried.**

Motion by Berg that the office manager position will work a 30-hour week, and with that 11 hours vacation and 11 hours sick leave will accumulate each month. Second by Christenson, **Motion carried.**

LEGISLATIVE UPDATE: Frith gave us an update with no changes so far that affect the water board. Farmers will still need a permit to put in drain tile, the board members do not have to be elected. Most the bills did not pass.

NEW BUSINESS:

OUTLET ADVISORY COMMITTEE: Frith reported that there has not been a confirmed date for the meeting in Carrington. So far Thursday May 9th and Tuesday May 14th have been the most voted in.

HYDRALIC STUDIES FOR BRIDGE REPLACEMENT: Kevin Fieldsend was checking with the board on whether we heard from the state on the 2-stream crossing standard for the bridge replacement. So far, no information has been received. Morse will check with Frith on whether he has got any further news.

Fieldsend also mentioned that engineering, culvert costs and hydraulic studies on county roads may be our responsibility, and that would be something that we would have to budget for. The Ramsey County Commission will be discussing this possibility in more detail at their next meeting.

DEVILS LAKE PARK BOARD: The board received a letter from Terry Wallace on boat slip Grant for Creel Bay Golf Course. The Morse talked with Terry Wallace and he will be at our May 7, 2019, meeting at 8:00 am. to give the board further information.

With no other information the board adjourned.

Date Signed: _____

Duaine Ash,
Vice Chairman: _____

Marlene Morse,
Office Manager: _____